

VOLUNTEER INQUIRIES OPPORTUNITIES FOR YOUTH4YOUTH (Y4Y)



Thank you for your interest in joining a growing network of youth who are committed to ending youth homelessness in their city by supporting one of our key campaigns. We welcome the participation of schools, youth groups and clubs to fulfill our objective to having youth in the community learn about the issues surrounding youth homelessness as well as taking on an informed approach to volunteering.

Please note that students in high school are eligible to receive volunteer letters as part of their community service hours.

How can Youth Without Shelter help with your event?

SPEAK TO A YWS REPRESENTATIVE

- Once you have reviewed the offsite project options (available on the YWS website under 'Youth4Youth': <http://www.yws.on.ca/how-to-help/volunteer-2/youth4youth/>), please complete this form and contact the YWS Engagement Specialist if you have any questions. We would be pleased to review your proposed project.

BOOK A YWS SPEAKER

- You may be able to book a workshop and/or speaking engagement where an YWS staff member would come out prior to or on the day of a project. This is a great way to build engagement as well as learning more about how your contributions will support the shelter.

PROMOTIONAL MATERIAL

- Youth Without Shelter may be able to share photos of your project/event through our social media platforms. Please feel free to forward your photos so that your contributions can be shared.
- Youth Without Shelter can supply brochures, fact sheets, annual reports, newsletters and videos.

The Youth Without Shelter Logo

- The Youth Without Shelter name and logo are important symbols that represent us in the community. Please note if you are planning to use the Youth Without Shelter name or logo, we ask for you to obtain approve of the usage prior to publicizing any materials online or during events.

Planning Your Project

- Please kindly complete the following Youth4Youth Application Form and forward it via mail, fax or e-mail to:
Youth Without Shelter
Attention: Engagement Specialist
6 Warrendale Court, Etobicoke ON M9V 1P9



Tel: 416.748.0110 Fax: 416.748.2169 6 Warrendale Court, Toronto, ON M9V 1P9

communications@yws.on.ca www.yws.on.ca Charitable Registration No. 119307817 RR0001



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Tel: 416.748.0110 ext. 39 Fax: 416.748.2169
E-mail: volunteer@yws.on.ca

PLANNING FORM

A. Contact Information

1. Name of your school, group, organization:

2. Contact Person/Individual(s) leading project:

3. Address:

4. City: _____ 5. Postal Code _____

6. Phone #: _____ 7. Fax #: _____

8. E-mail: _____

9. Event Facebook/Twitter/Instagram (if applicable):

10. Why did you decide to support Youth Without Shelter?



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B. Offsite Project/Initiative Chosen (i.e.: Youth4Youth Club, On the Move Kits, Bagged Lunches, Donation Drive etc.)

11. Project Name: _____

12. Project Date: _____

13. Location of Project: _____

14. Number of Volunteers participating: _____

15. Name and Contact information of Supervisor: _____

C. Logistics to complete project

16. Budget (to complete projects that require purchasing items for kits, bagged lunches, etc.):

17. Date of Delivery (please contact YWS Engagement Specialist): _____

18. How many volunteering letters will you need? _____

All requests for volunteer letters must be discussed with Youth Without Shelter prior to the event. Letters stating the volunteer's name, activity and hours of participation will be issued after the completion of the proposed project, event and/or initiative.

19. Do you require tax receipts? Yes _____ No _____

All tax receipting must be discussed with Youth Without Shelter prior to the event. Tax receipting will be completed in adherence with the regulations of the Canada Revenue Agency and the policies and procedures of Youth Without Shelter.



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D. Terms and Conditions

- I understand that all Youth4Youth Volunteering options are offsite initiatives that do not have a set location; the projects will not take place at the shelter and volunteers will be responsible for obtaining the necessary items for assembling kits, drives.
- We ask all interested groups and organizations to have a supervisor (teacher, instructor, organization lead) that will act as a guarantor and help facilitate the proposed projects. Youth Without Shelter assumes no legal responsibility or financial liability associated with this event
- Youth Without Shelter cannot be held liable for any risk or injury, or other damages in conjunction with this event.
- I agree Youth Without Shelter's name and Proud Supporter logo are important symbols which should not be misrepresented in the community. Prior to publicizing or holding the event Youth Without Shelter must approve the use of their name and Proud Supporter logo.
- Tax receipts will be issued in accordance to Canada Revenue Agency guidelines.
- Proceeds from any project or event will be directed to Youth Without Shelter within 60 days of this event.
- Youth Without Shelter reserves the right at any time to withdraw its support of the event and the use of the YWS name and Proud Supporter logo should the event undermine Youth Without Shelter's mission, values and established policies.

By signing below I verify that all information on the Third Party Planning Form is accurate and I agree to the terms and conditions as outlined above:

Name of Youth4Youth Volunteer Applicant: _____

Date: _____

Signature of Youth4Youth Volunteer Applicant:

Signature of Supervisor:



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Please submit the completed Third Party Planning Form with any attachments:

- **By mail:** Youth Without Shelter
Attention: Engagement Specialist
6 Warrendale Court, Etobicoke ON M9V 1P9
- **By fax:** 416.748.2169
Attention: Engagement Specialist
- **By e-mail:** volunteer@yws.on.ca

For questions or further inquiries, please contact 416.748.0110 ext. 39.

Thank you for helping us *end homelessness, one youth at a time, one step at a time*



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